

Criar novo espaço de trabalho no Builder

Iremos criar no uChat para aparece no <https://builder.matec.ai>

15 Steps [View most recent version on Tango.ai](#) 

Created by

João Machado

Creation Date

Sep 25, 2025

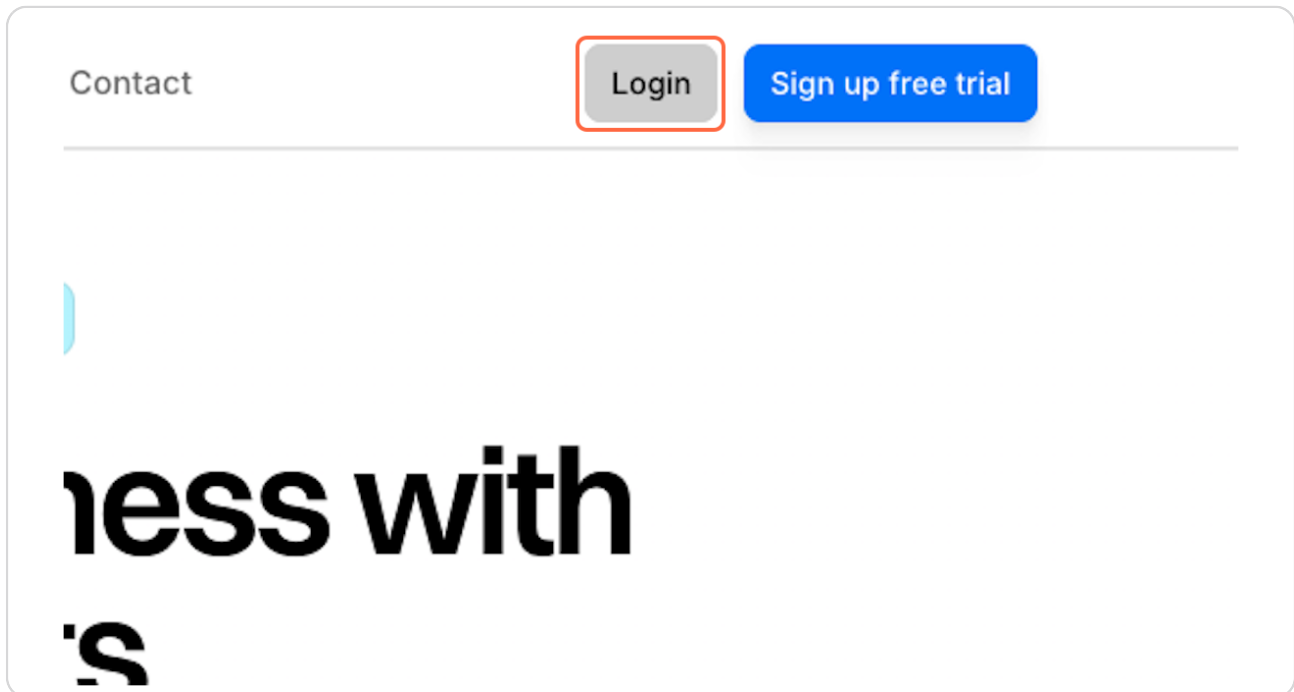
Last Updated

Sep 25, 2025

https://uchat.au

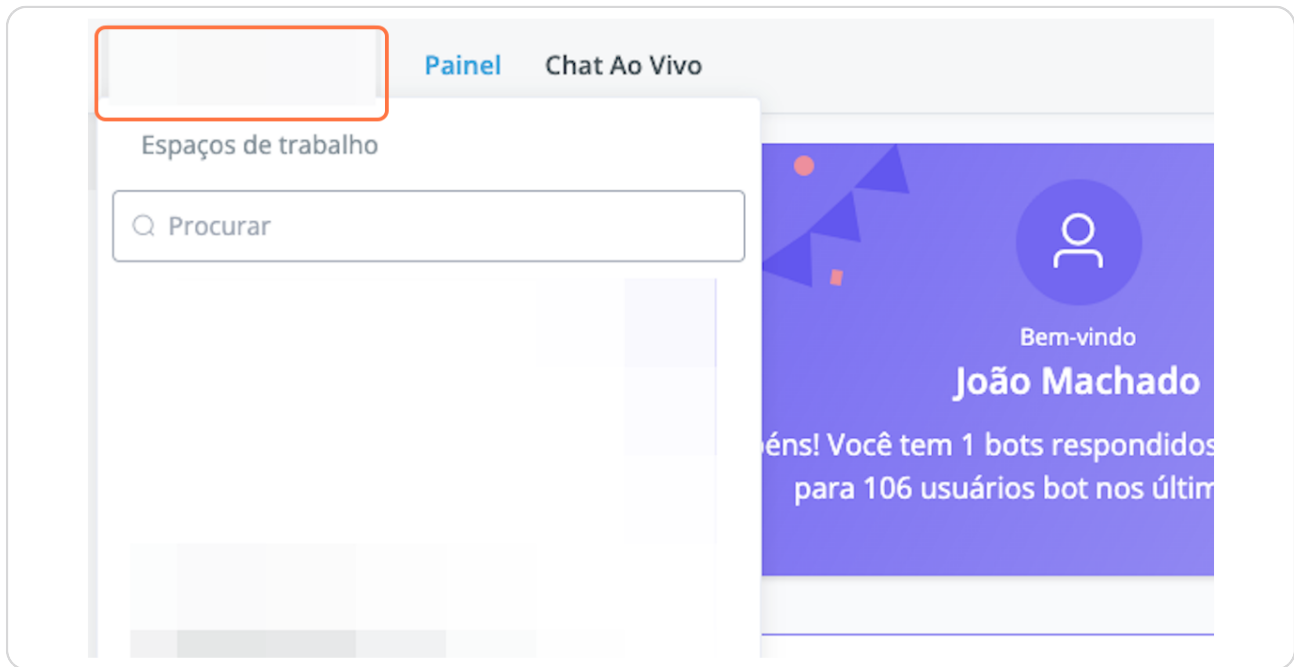
STEP 1

Click on Login



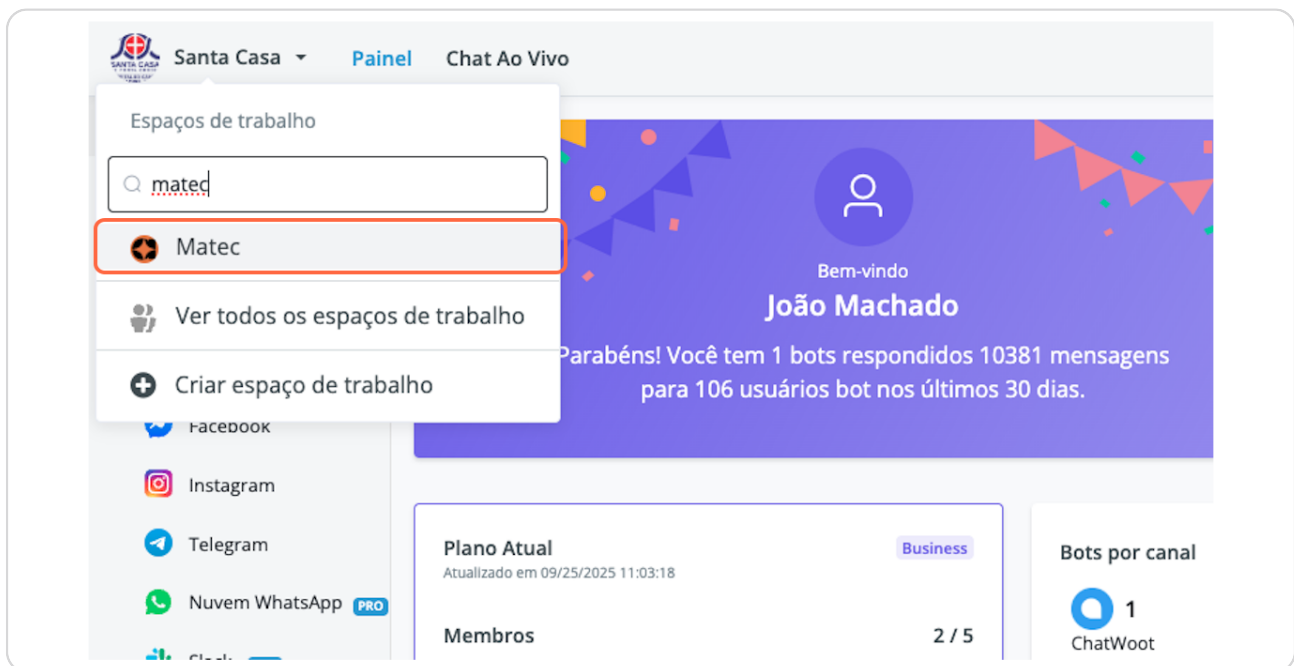
STEP 2

Escolha o workspace matec



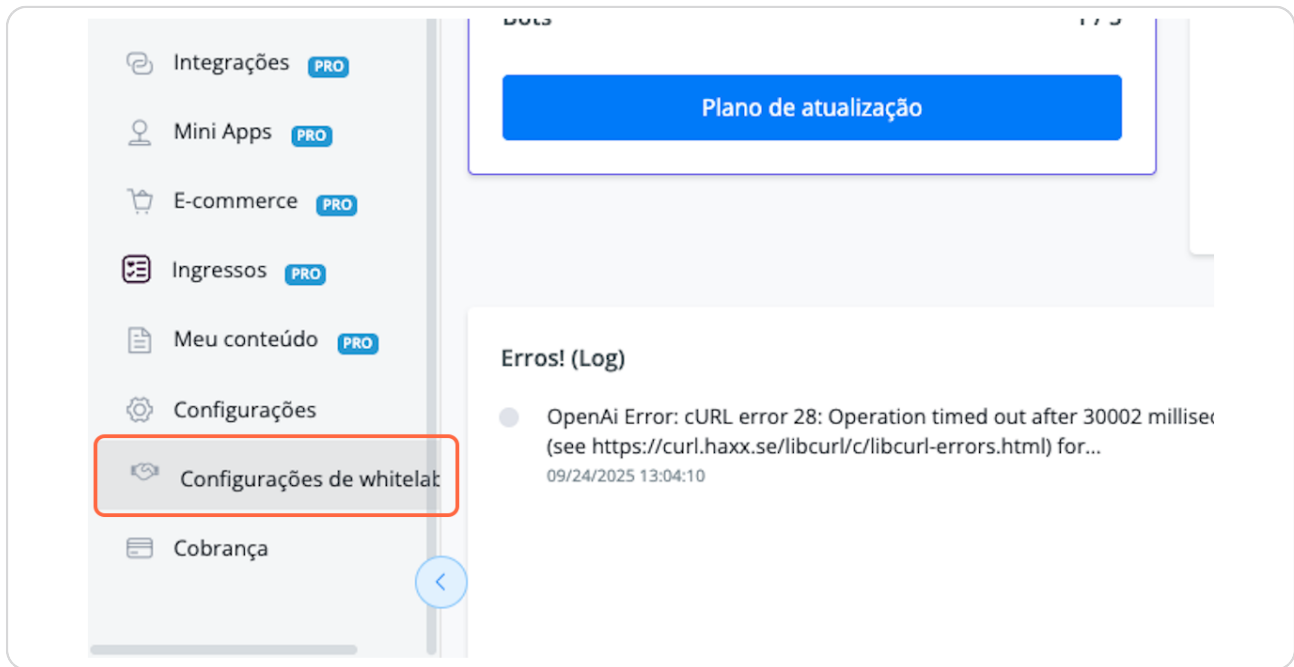
STEP 3

Click on Matec



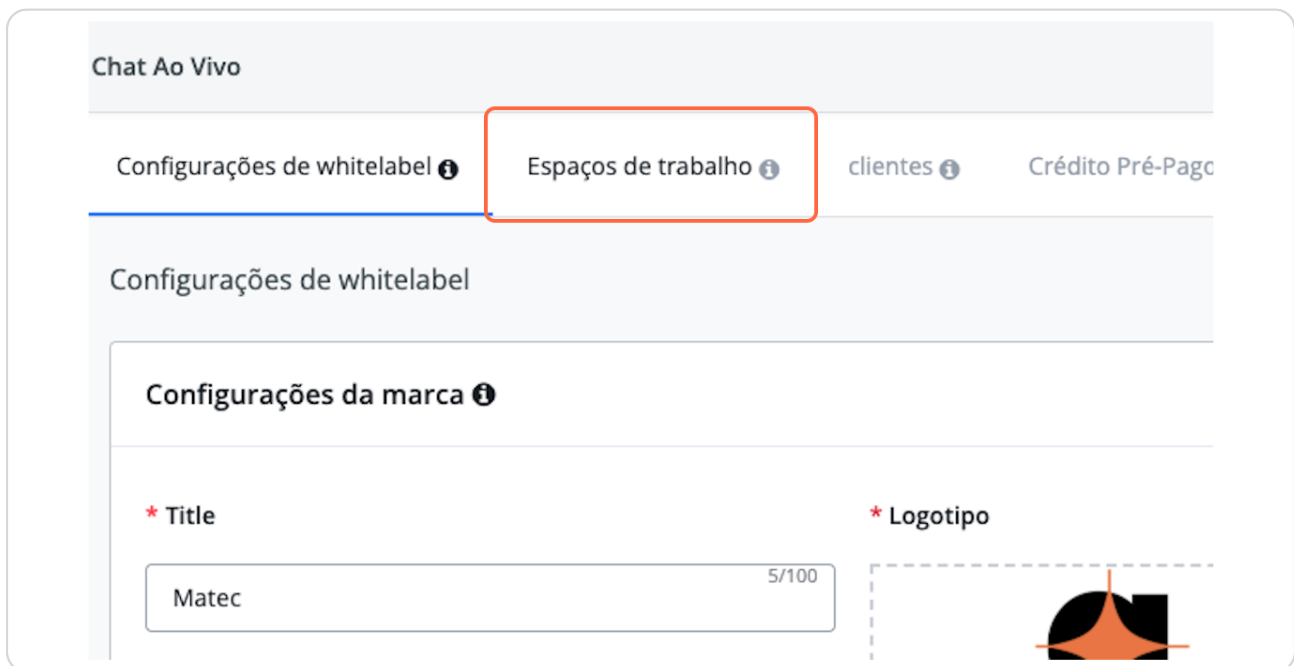
STEP 4

Click on Configurações de whitelabel



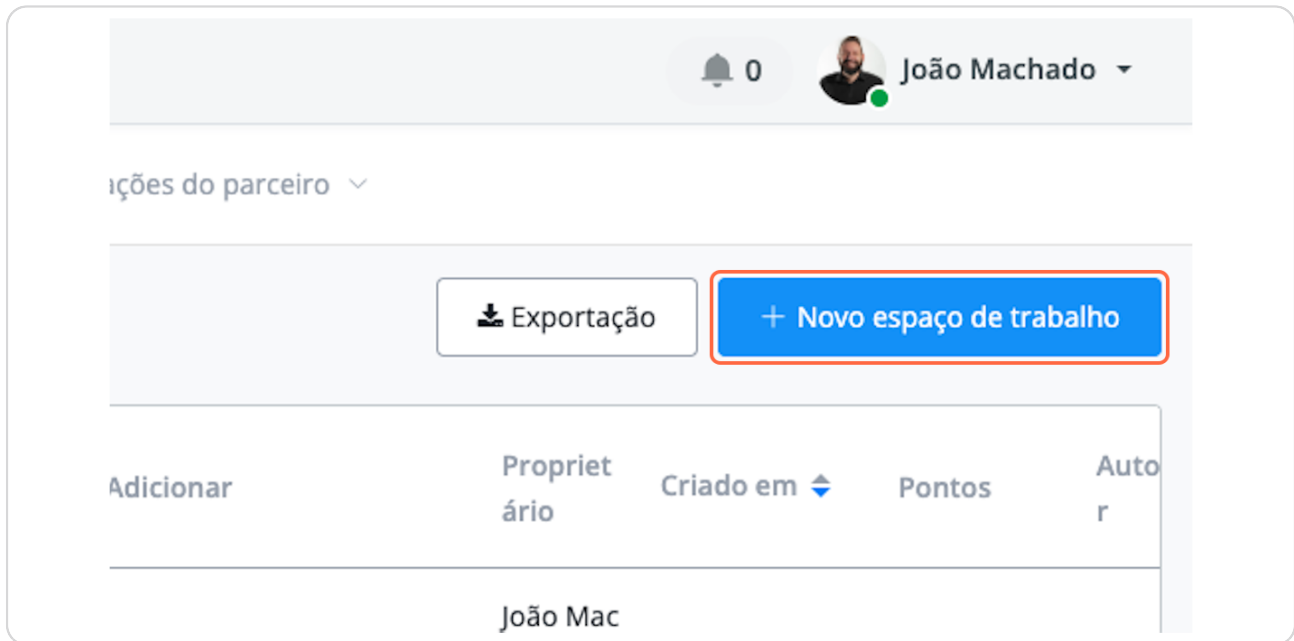
STEP 5

Click on Espaços de trabalho



STEP 6

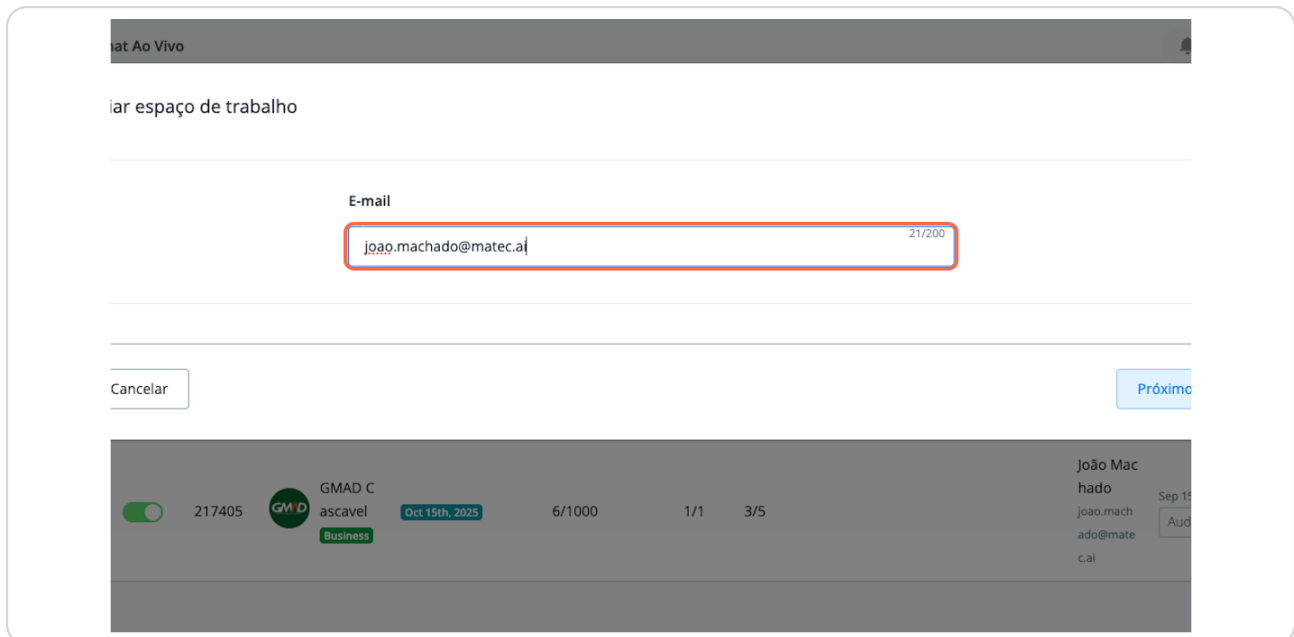
Click on Novo espaço de trabalho



STEP 7

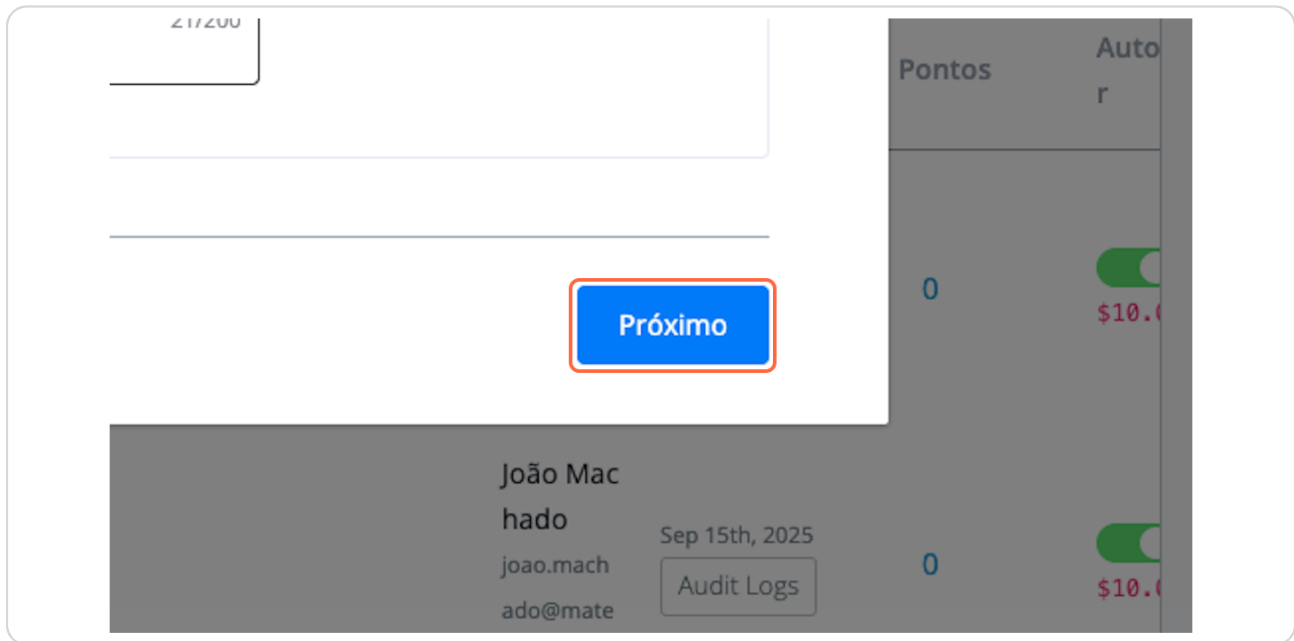
Type "joao.machado@matec.ai"

Colocar email nosso (Depois iremos criar novos convites)



STEP 8

Click on Próximo

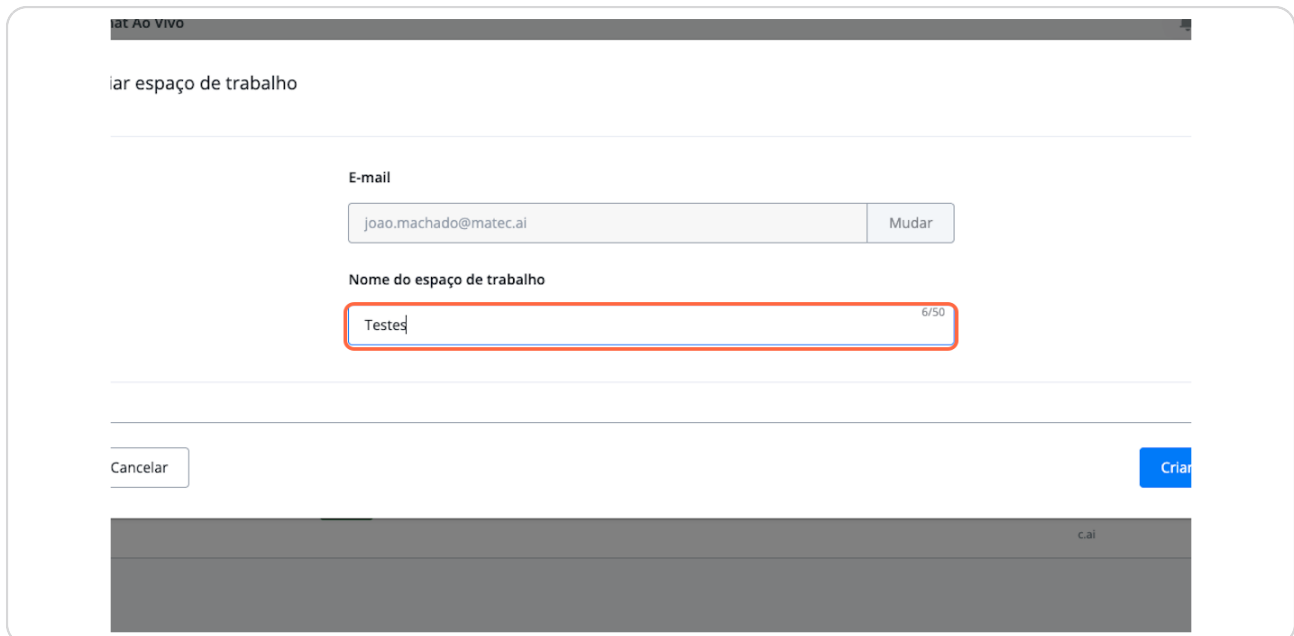


A screenshot of a user profile page. The profile information includes the name "João Machado", email "joao.machado@matec.ai", and a date "Sep 15th, 2025". There is an "Audit Logs" button. On the right side, there is a table with columns "Pontos" and "Auto r". The table contains two rows, each with "0" in the "Pontos" column and a green toggle switch in the "Auto r" column, with "\$10.00" written below each toggle. A blue button labeled "Próximo" is highlighted with a red border in the center of the page.

STEP 9

Digite o nome do espaço de trabalho

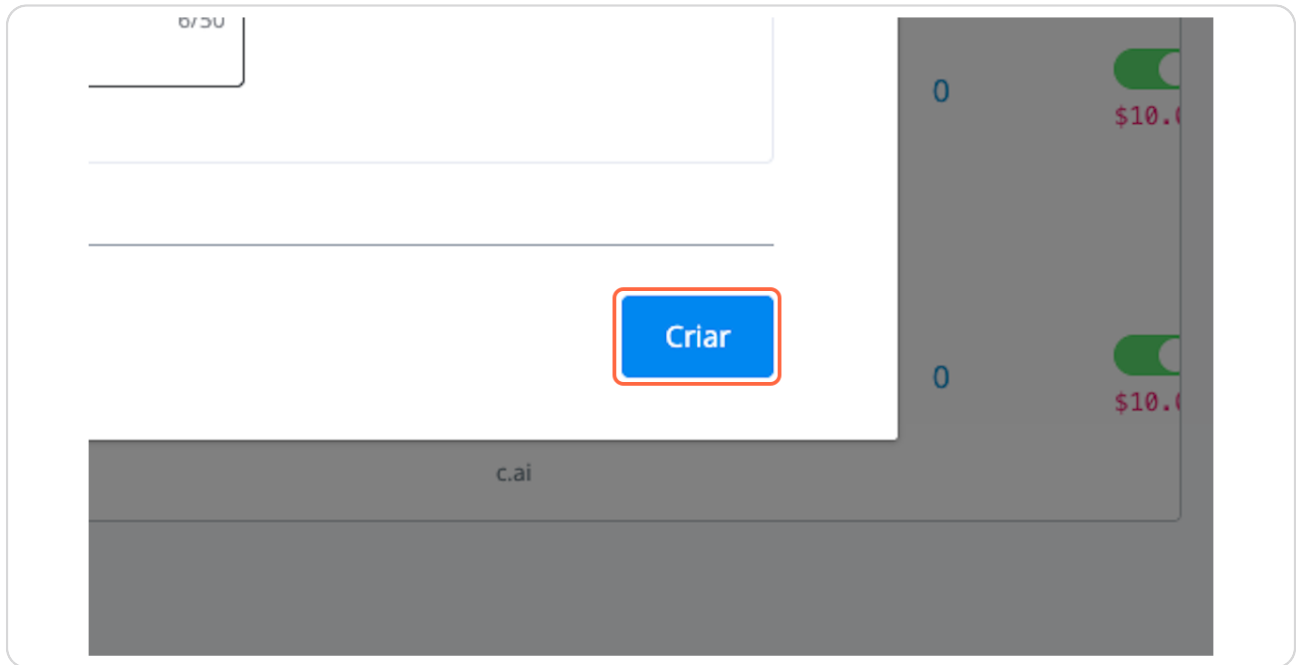
Busque deixar como é o nome da caixa de entrada do chat.



A screenshot of a workspace creation form. The form has a title "Criar espaço de trabalho". It includes an "E-mail" field with the value "joao.machado@matec.ai" and a "Mudar" button. Below that is a "Nome do espaço de trabalho" field with the value "Testes" and a character count "6/50". At the bottom left is a "Cancelar" button and at the bottom right is a blue "Criar" button. The background is a dark grey gradient.

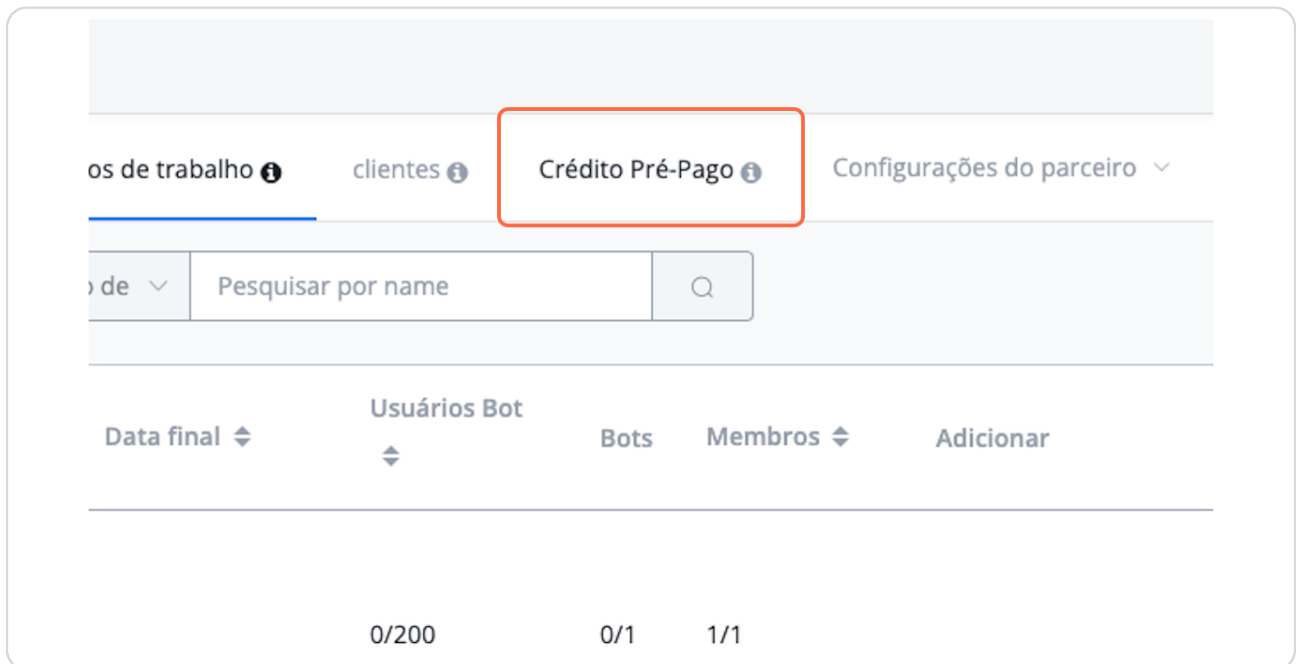
STEP 10

Click on Criar



STEP 11

Click on Crédito Pré-Pago

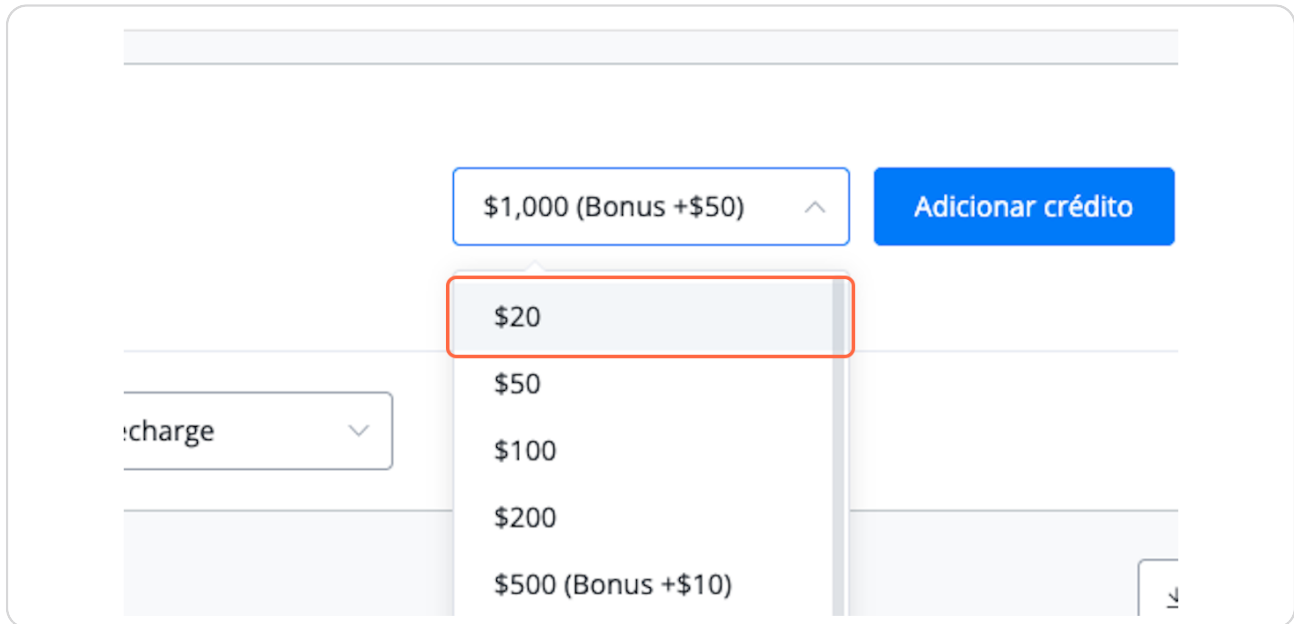


STEP 12

Click on \$20

Click on Adicionar crédito

Depois não iremos precisar pois deixaremos recargas automáticas.



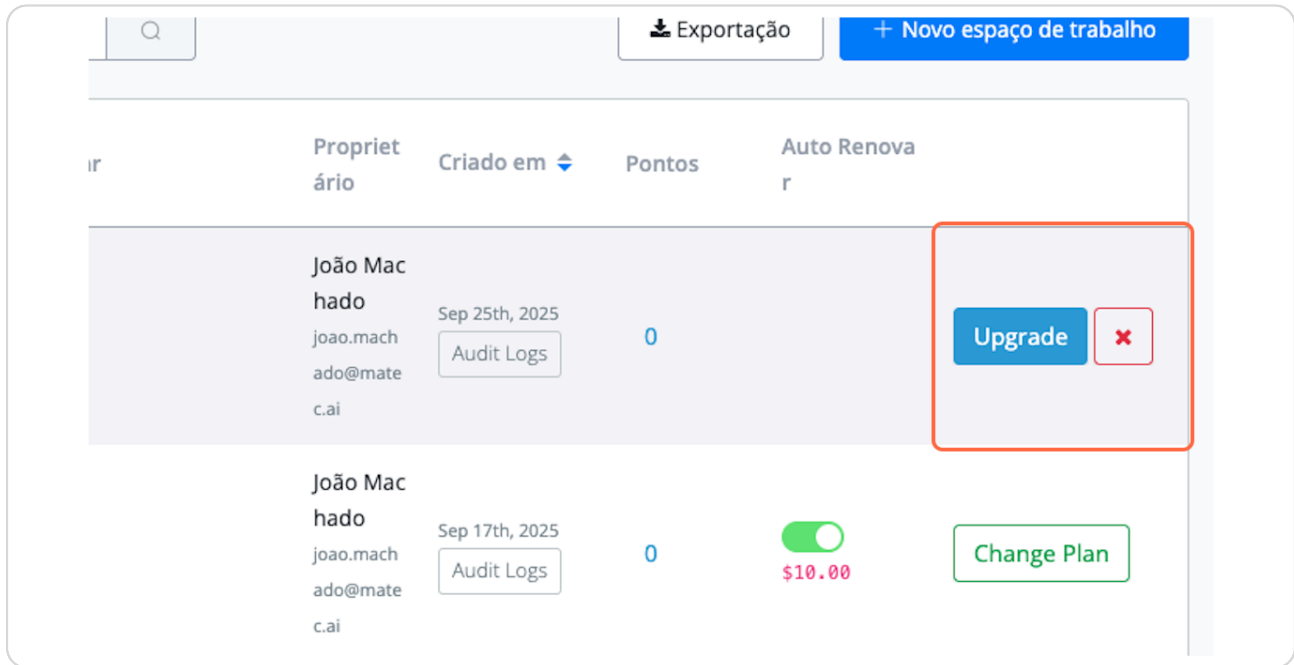
STEP 13

Click on Espaços de trabalho



STEP 14

Click on Upgrade

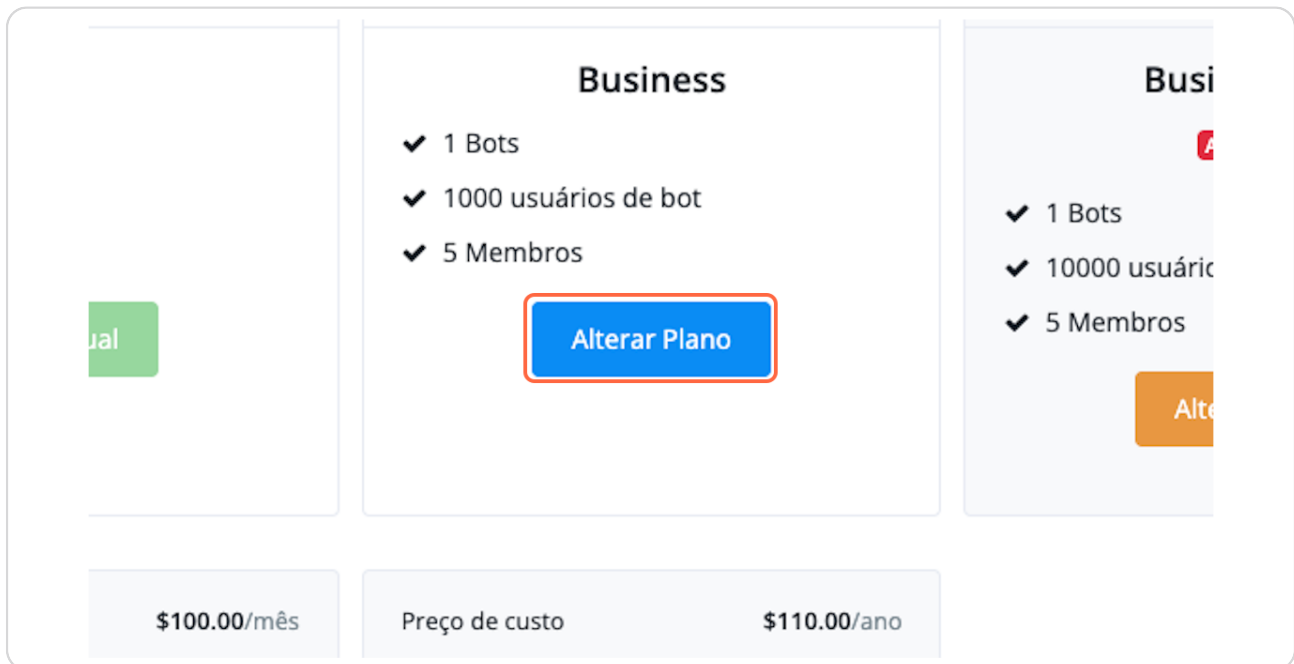


The screenshot shows a user management interface. At the top, there is a search bar, a download icon labeled 'Exportação', and a blue button labeled '+ Novo espaço de trabalho'. Below this is a table with columns: 'Proprietário', 'Criado em', 'Pontos', and 'Auto Renova'. The first row shows a user named 'João Machado' with a creation date of 'Sep 25th, 2025', 0 points, and an 'Upgrade' button highlighted with a red box. The second row shows the same user with a creation date of 'Sep 17th, 2025', 0 points, a toggle switch, a price of '\$10.00', and a 'Change Plan' button.

Proprietário	Criado em	Pontos	Auto Renova
João Machado joao.machado@matec.ai	Sep 25th, 2025 Audit Logs	0	Upgrade ✖
João Machado joao.machado@matec.ai	Sep 17th, 2025 Audit Logs	0	<input checked="" type="checkbox"/> \$10.00 Change Plan

STEP 15

Click on Alterar Plano



The screenshot shows a pricing plan comparison interface. It features three columns representing different plans. The middle column is titled 'Business' and lists features: '✓ 1 Bots', '✓ 1000 usuários de bot', and '✓ 5 Membros'. Below these features is a blue button labeled 'Alterar Plano' highlighted with a red box. The right column is partially visible and also lists features: '✓ 1 Bots', '✓ 10000 usuáric', and '✓ 5 Membros'. At the bottom, there are price indicators: '\$100.00/mês' on the left, 'Preço de custo' in the middle, and '\$110.00/ano' on the right.

Business	Business
✓ 1 Bots ✓ 1000 usuários de bot ✓ 5 Membros	✓ 1 Bots ✓ 10000 usuáric ✓ 5 Membros
Alterar Plano	Alte
\$100.00/mês	Preço de custo \$110.00/ano

Tango

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